

# Getting More Out of What You Do

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Web & Interactive Communications



# Disclaimer

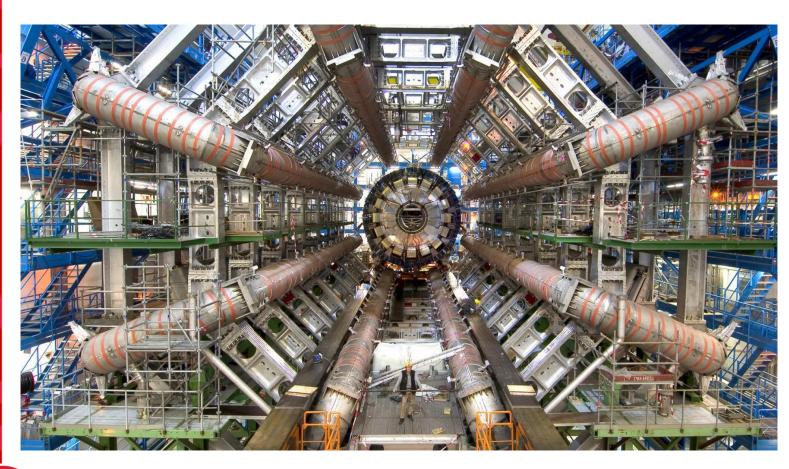


#### Not trying to reinvent the wheel





## Discover something new

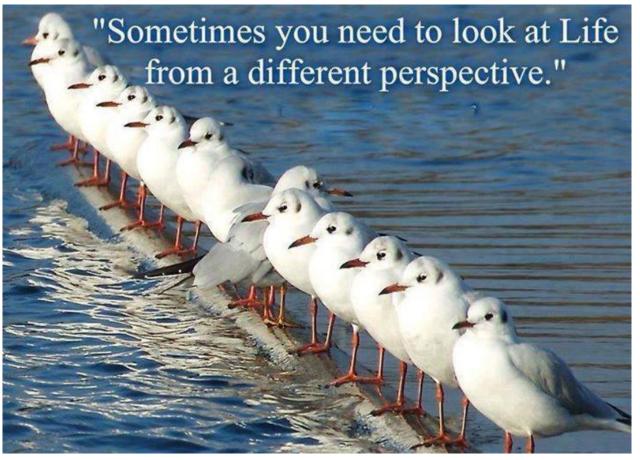




## Offering a reminder





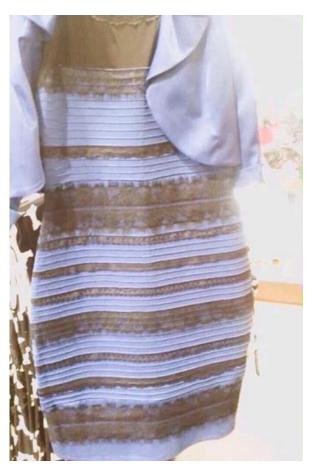




#### On what you already know...



## On what you already know...



...which is that this dress is white and gold





#### About me

- Started off in computer science
- Switched to BIS
- Stayed for an MBA







#### About me





#### About me





Section 1

# WHAT I HAVE LEARNED



# LESSON #1



## Everything you do lasts forever





# By forever I mean forever...





# ..or until you have left ISU



...to pursue other, less noble careers.







# ...or retired





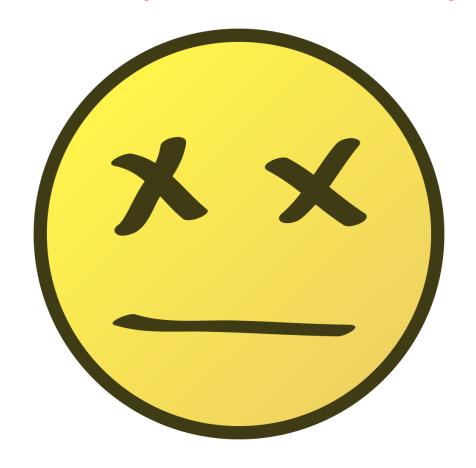


#### ...or been fired





# ...or meet your untimely end





#### Sometimes forever is even longer







#### Sometimes forever is even longer







- Decisions you make today will have a lasting impact
- An idea or proof of concept can become the standard without your control or intent
- An incomplete idea becomes implemented



# LESSON #2



#### Everyone has a little terrorist in them





#### Everyone has a little terrorist in them

- If you give into their demands, you have lost
- If you blindly fulfill requests, you will be taken advantage of
- Be prepared to say no and to fight back with your own terms







# LESSON #3





- Strong aversion to change
- We are fully invested in this product/process/idea
- We can't do it like them, we have "special" needs
- Decision making based on incorrect or outdated information
- Issues with accountability



Section 2

# WHAT YOU CAN DO



# THING YOU CAN DO #1



# Question everything...

...especially yourself



# **Question Everything**

- Mostly an internal process
- Be aware of your own bias
- Understand the bias of others
- What keeps reoccurring?







- Currently, what is working for you and what is not?
- Who will benefit the most?
- Can existing resources be utilized?
- Forget about the technology, what are you trying to accomplish?





- I have a question...
- I have a crazy idea...
- Excuse my ignorance, but why...
- Hypothetically, what if...



# THING YOU CAN DO #2



# 18

## Try Harder







- Do not limit yourself
- Challenge yourself to think outside the box and outside your comfort zone
- Use proven methods in new ways
- Do not immediately ask for help
- Work towards understanding, not simply following instructions

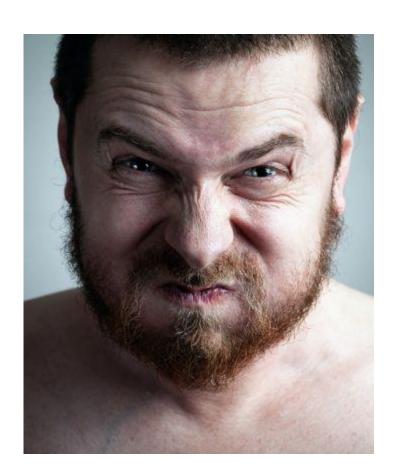


# 18

## Try Harder...but not too hard

- ROI calculations
- On a hard deadline
- Limited use
- Limited impact
- Creates more work than it would save





## THING YOU CAN DO #3



# Avoid being single point of success or failure





## Work piles up









## What if you get hit by a bus?





# Avoid being single point of success or failure





## THING YOU CAN DO #4



## Provide Flexibility





## Modularize & Reuse







### Provides options:

- start where the feed starts
- limit number of events to show
- template provide different layouts





## Example: Calendar Feeds

#### Eastern Europe: A Century of Unfinished Business

Wed, May 20, 2015 9:30 AM - 11:30 AM Alumni Center, 116 - \$35 for four sessions (Sen Professional members), \$45 for four sessions (Non members)

#### Classroom Journey Bus Trip #2 to Cahokia Mounds

Thu, May 21, 2015 8:00 AM - 5:30 PM See Event Description - \$60 for Senior Professional members, \$75 non-members

#### Eastern Europe: A Century of Unfinished Business

Wed, May 27, 2015 9:30 AM - 11:30 AM Alumni Center, 116 - \$35 for four sessions (Sen Professional members), \$45 for four sessions (Non members) MAY Eastern Europe: A Century of Unfinished

20 Business

5/20/15 at 9:30 AM Alumni Center

MAY Classroom Journey Bus Trip #2 to

1 <u>Cahokia Mounds</u>

5/21/15 at 8:00 AM

MAY Eastern Europe: A Century of Unfinished

27 Business

5/27/15 at 9:30 AM Alumni Center

Eastern Europe: A Century of Unfinished

<u>Business</u>

6/3/15 at 9:30 AM Alumni Center





## Example: Calendar Feeds

20

#### Eastern Europe: A Century of Unfinished Business

East Central Europe has always been an ethnically diverse crossroads between great expansionist empires. Beginning with the treaties that ended the Great War, this course will discuss a century of ...

Start: 9:30 AM on 5/20/15 End: 11:30 AM on 5/20/15

Cost: \$35 for four sessions (Sen Professional members), \$45 for four sessions (Non members)

Location: Alumni Center

Room: 116

#### MAY Classroom Journey Bus Trip #2 to Cahokia Mounds

About 900 years ago, thousands of Native Americans resided in the Mississippi River Valley near present-day St. Louis. Archaeologists call the settlement Cahokia. Within a century, circa AD 1200, ...

Start: 8:00 AM on 5/21/15 End: 5:30 PM on 5/21/15

Cost: \$60 for Senior Professional members, \$75

non-members

20

#### Eastern Europe: A Century of Unfinished Business

Start: 9:30 AM on 5/20/15 End: 11:30 AM on 5/20/15

Cost: \$35 for four sessions (Sen Professional members), \$45 for four sessions (Non members)

Location: Alumni Center

Room: 116

#### Classroom Journey Bus Trip #2 to Cahokia

Mounds

5/21/15 at 8:00 AM

#### Eastern Europe: A Century of Unfinished

Business

5/27/15 at 9:30 AM

Alumni Center



## Example: Stories Feeds

- http://education.illinoisstate.edu/
- http://metcalf.illinoisstate.edu/
- http://alumni.illinoisstate.edu/

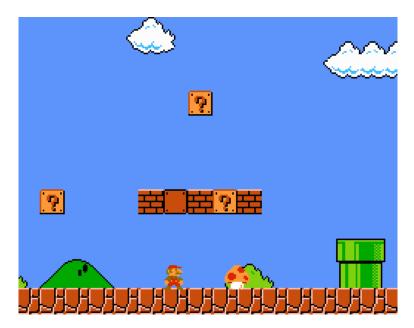


## **THING YOU CAN DO #5**



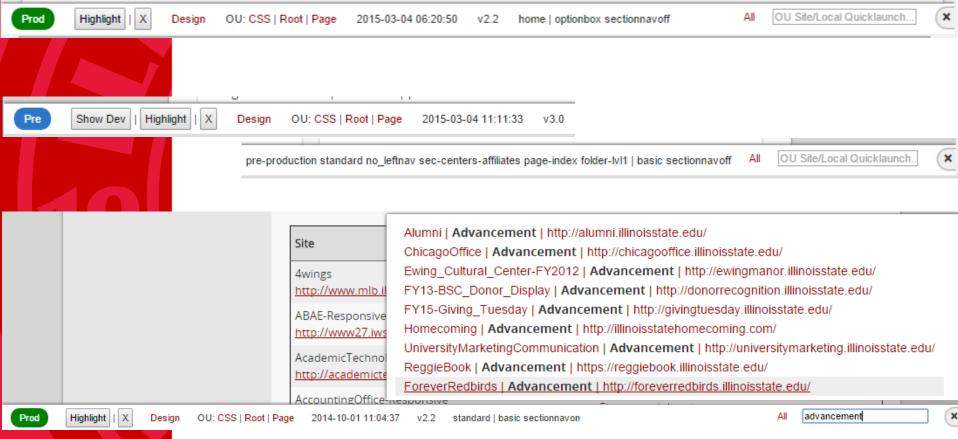
## **Empower others**

Empower your clients, users, or fellow employees





### Web Toolbar





## Map Locations Editor

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189
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194
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                     "admin",
203
                 "icon": "admin",
204
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                         "abrv": "fnd",
                             Illinois State University, this suite is private and
                              comfortable. It is comprised of a welcome foyer with
                              coat closet, ornate lounge area and a private
                             meeting room. The lounge area contains a relaxing
                             couch, lounge chairs and end tables; while the
```



View Editor



- Enable others to utilize what you create without your assistance
- Reduce your recurring tasks
- Listen to and anticipate needs
- Reduce the number of requests to modify existing work
- Be a catalyst for change and improved efficiency



Thank you!

# ANY QUESTIONS OR COMMENTS?

